



# CITY OF SANTA BARBARA CITY COUNCIL MINUTES

**REGULAR MEETING  
NOVEMBER 18, 2025  
COUNCIL CHAMBERS, 735 ANACAPA STREET**

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## **CALL TO ORDER**

Mayor Pro Tem Friedman called the meeting to order at 2:00 p.m. (The Finance Committee met at 12:00 p.m. The Ordinance Committee, which normally meets at 12:00 p.m., did not meet this day).

## **PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Friedman.

## **ROLL CALL**

Councilmembers present: Eric Friedman, Oscar Gutierrez, Meagan Harmon, Wendy Santamaria, Kristen W. Sneddon.

Councilmembers absent: Mike Jordan, Mayor Randy Rowse.

Staff present: City Administrator Kelly McAdoo, City Attorney Sarah J. Knecht, City Clerk Services Manager Sarah Gorman.

## **CEREMONIAL ITEMS**

- 1. Subject: National Law Enforcement Records & Support Services Week (120.04)**

Action: Mayor Pro Tem Friedman presented the proclamation to Police Chief Kelly Gordon.

**2. Subject: Employee Recognition – Service Award Pins (120.04)**

Recommendation: That Council authorize the City Administrator to express the City's appreciation to employees who are eligible to receive service award pins for their years of service through November 30, 2025.

Action: City Administrator Kelly McAdoo expressed her gratitude towards all City employees that were recognized on this day. Mayor Pro Tem Friedman presented a proclamation to Parks Supervisor Ignacio Valdez.

**CHANGES TO THE AGENDA**

City Administrator McAdoo stated that Item 16 would be pulled from the agenda, as contract negotiations are still ongoing.

**16. Subject: Approval of Business Tax Administration and Revenue Audit Services Agreement [Agreement] (210.01)**

Recommendation: That Council authorizes the Finance Director, pending approval as to form of the agreement by the City Attorney, to execute an agreement with Muniservices for business tax administration and revenue audit services for three (3) years, with an option to extend the agreement for two (2) one-year periods, at an estimated cost of \$360,000 per year for administration and for contingencies ranging from 15% to 40% for audit services.

**CONSENT CALENDAR (Item Nos. 3-7, 10-11, 14-15, 17, 19-20, 22-25)**

The titles of the Ordinances and Resolutions were read.

**Motion:**

Councilmembers Harmon/Sneddon to approve the consent calendar items 3-7, 10-11, 14-15, 19-20, and 22-25.

**Vote:**

Unanimous roll call vote (Absent: Councilmember Jordan, Mayor Rowse).

**3. Subject: Minutes (000.00)**

Recommendation: That Council waive reading and approve the minutes for the special meetings of October 14, October 20, October 21, and October 28, 2025; and the regular meeting minutes of October 14 and October 21, 2025.

Action: Approved the recommendation.

**4. Subject: Proposed Amendment to Santa Barbara Municipal Code 17.36.010 to Allow Pay-by-Plate in Waterfront Parking Lots [Ordinance Adoption] (570.03)**

Recommendation: That Council adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Amending the Santa Barbara Municipal Code ("SBMC") by Amending Section 17.36.010 to Allow Pay-by-Plate in Waterfront Parking Lots.

Action: Approved the recommendation; Ordinance No. 6194.

**5. Subject: Lease Amendment with Santa Barbara Fuel Dock, Inc. for Office Space Located at 125 Harbor Way Suite #12 [Ordinance Adoption] (570.03)**

Recommendation: That Council adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Approving and Authorizing the Waterfront Director to Execute the First Amendment of Lease Agreement No. 26,842, for Santa Barbara Fuel Dock, Inc., Commencing Upon the Effective Date of the Enabling Ordinance.

Action: Approved the recommendation; Ordinance No. 6195; Agreement No 26,842.A.1.

**6. Subject: Amendment of Regional Coastal Adaptation Monitoring Program Cooperative Agreement [Ordinance Introduction; Agreement] (150.02)**

Recommendation: That Council introduce and subsequently adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Approving and Authorizing the Sustainability & Resilience Director to Execute Amendment #1 to the Cooperative Agreement with the Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) for the Regional Coastal Adaptation Monitoring Program.

Action: Approved the recommendation; Agreement No. 28,112.1 (November 18, 2025, report from the Sustainability & Resilience Director; Proposed Ordinance).

**7. Subject: Introduction of an Ordinance for an Agreement with Eneridge Inc. for the Installation and Operation of Electric Vehicle Charging Stations [Ordinance Introduction; Agreement] (630.02)**

Recommendation: That Council introduce and subsequently adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Authorizing the Sustainability and Resilience Director to Execute an Agreement with Eneridge Inc. for the Installation and 10-year Operation of Four Electric Vehicle Charging Ports at the East Parking Lot of the Cabrillo Pavillion.

Action: Approved the recommendation; Agreement No. 28,807 (November 18, 2025, report from the Sustainability & Resilience Director; Proposed Ordinance).

**10. Subject: Approval of Bid Waiver and Adoption of Resolution for Airport Flood Damage Repairs Contract [Resolution; Agreement] (560.04)**

Recommendation: That Council:

- A. Find it in the best interest of the City to waive formal bidding requirements pursuant to Santa Barbara Municipal Code Section 4.52.070(L) and authorize the Airport Director to execute a Maintenance and Repair Contract with Belfor Property in the amount of \$309,000 for restoration of mold mitigation of buildings 304, 312, 314, and 315, and approve expenditures of up to \$30,900 to cover any cost increases that may result from contract change orders for extra work and differences between estimated bid quantities and actual quantities measured for payment; and
- B. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Amending Resolution No. 25-066, Adopting the Budget for Fiscal Year 2026, to Appropriate Funds for Increase in Professional Services for the Maintenance and Repair Contract with Belfor Property.

Action: Approved the recommendations; Resolution No. 25-124; Agreement No. 28,809 (November 18, 2025, report from the Airport Director; Proposed Resolution).

**11. Subject: Designation of Authorized Agents to Execute Disaster Assistance Applications on Behalf of the City of Santa Barbara for the Purpose of Obtaining Federal and State Financial Assistance [Resolution] (210.01)**

Recommendation: That Council adopt, by reading of the title only, a Resolution of the Council of the City of Santa Barbara Designating the Finance Director, Assistant Finance Director, and Controller as the City of Santa Barbara's Agent for California Governor's Office of Emergency Management Disaster Assistance for Three (3) Years, Expiring November 18, 2028.

Action: Approved the recommendation; Resolution No. 25-125 (November 18, 2025, report from the Finance Director; Proposed Resolution).

**14. Subject: September 2025 Investment Report (260.02)**

Recommendation: That Council accept the September 2025 Investment Report.

Action: Approved the recommendation (November 18, 2025, report from the Finance Director).

**15. Subject: Approval of Amendment No. 3 to the Agreement for Administrative Services with the California Choice Energy Authority [Agreement] (630.02)**

Recommendation: That Council approve and authorize the City Administrator to execute Amendment No. 3 to the Agreement for Administrative Services with the California Choice Energy Authority for ongoing administrative services.

Action: Approved the recommendation; Agreement No. 26,650.3 (November 18, 2025, report from the Sustainability & Resilience Director).

**17. Subject: Contract Amendment for Design Services for the Carpinteria Street Bridge Replacement Project [Agreement] (530.04)**

Recommendation: That Council authorize the Public Works Director to execute the Second Contract Amendment with Dewberry Engineers, Inc., for design services for the Carpinteria Street Bridge Replacement Project, Contract No. 26,729, in the amount of \$105,603, and authorize the Public Works Director to approve expenditures of up to \$50,000 for extra services that may result from necessary changes in the scope of work, for a total expenditure authority of \$1,254,873.

Action: Approved the recommendation; Agreement No. 26,729.2 (November 18, 2025, report from the Public Works Director).

**19. Subject: Grant Agreement with Summer Solstice Celebration, Inc. [Agreement] (570.08)**

Recommendation: That Council authorize the City Administrator to execute a grant agreement with Summer Solstice Celebration Inc. in an amount not to exceed \$64,600 for the period July 1, 2025, to June 30, 2026.

Action: Approved the recommendation; Agreement No. 28,812 (November 18, 2025, report from the Parks & Recreation Director).

**20. Subject: Increase in Construction Change Order Authority for the Cabrillo Boulevard at Los Patos Way Roundabout Project [Agreement] (530.04)**

Recommendation: That Council authorize an increase in the Public Works Director's Change Order Authority to approve expenditures for extra work for the Cabrillo Boulevard at Los Patos Way Roundabout Project, with Granite Construction Company, Contract No. 28,434, in the amount of \$200,000, for a total project expenditure authority of \$8,117,192.

Action: Approved the recommendation (November 18, 2025, report from the Public Works Director).

**22. Subject: Professional Services Agreement for Rock Revetment Monitoring in the Santa Barbara Harbor [Agreement] (570.03)**

Recommendation: That Council approve a contract in the amount of \$131,550 with DCME, Inc. for civil engineering services associated with California Coastal Commission's permit requirements to retain the rock revetment to protect the Harbor Business Area from erosion and storm damage.

Action: Approved the recommendation; Agreement No. 28,814 (November 18, 2025, report from the Waterfront Director).

**23. Subject: Sixth Amendment to Contract with Mead and Hunt, Inc. for the Santa Barbara Airport Master Plan Update [Agreement] (560.09)**

Recommendation: That Council authorize the Airport Director to execute the Sixth Amendment to Contract No. 28,162 with Mead and Hunt Inc. in the amount of \$10,000 for professional services for the Master Plan Update Project.

Action: Approved the recommendation; Agreement No. 28,162.6 (November 18, 2025, report from the Waterfront Director).

**24. Subject: 2026 Council Meeting Scheduling (120.09)**

Recommendation: That Council adopt a calendar for regular Council meeting dates for the 2026 calendar year.

Action: Approved the recommendation (November 18, 2025, report from the City Administrator).

**25. Subject: Measure C Annual Accountability Report for Fiscal Year 2025 (210.01)**

Recommendation: That Council accepts the Measure C Annual Accountability Report for the Fiscal Year (FY) Ended June 30, 2025.

Action: Approved the recommendation (November 18, 2025, report from the Finance Director).

**REPORT FROM THE FINANCE COMMITTEE**

Chair Friedman reported that the Finance Committee discussed the Fiscal Year 2026 First-Quarter Review, and voted to forward two resolutions to Council regarding Adjustments to FY 2026 Revenues and Expenditure Appropriations, and amending the current Position Salary Control Resolution.

**GENERAL PUBLIC COMMENT**

Members of the Public: George Southwell; Craig Griffith; Dave Diaz; Kelly Fresch; Scott Forman; Stanley Tsankov; Corina Suacina; Ana; Anna Moore McCormick; Caden McQueen; Josh Ritchey; Matthew Larkins; Hari Priya Chipiri; Kimberly Mendoza; Jennifer Hernandez; Emily Butler; Cass Ensberg; Jessy Richards; Ana Garcia; Miles Hagin; Aimee Klaus; Anastasia Senavsky; Megan Overlord; Zoila Cabrera; Reyna Angel; Roberta Cifuentez; Michelle Detoire; Andrew Hawkins.

## PULLED CONSENT ITEMS

### 8. **Subject: Acceptance of Additional Clean Mobility Options Voucher Funding [Resolution; Agreement] (530.04)**

Recommendation: That Council adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Authorizing the Sustainability and Resilience Director to Execute an Amendment to the City's Existing Agreement with the Clean Mobility Options Voucher Pilot Program, and Amending Resolution No. 25-066, Adopting the Budget for the Fiscal Year 2026, to Increase Revenue and Expenditure Appropriations by \$147,346.40 in the Sustainability and Resilience Department Miscellaneous Grants fund for Low-Income Bike Share Infrastructure and Programming.

#### Documents:

- November 18, 2025, report from the Sustainability & Resilience Director.
- Proposed Resolution.

#### Speakers:

- Members of the Public: Barry Remis.

#### Motion:

Councilmembers Harmon/Santamaria to approve the staff recommendation; Resolution No. 25-122; Agreement No. 28,808.

#### Vote:

Unanimous roll call vote (Absent: Councilmember Jordan, Mayor Rowse).

**9. Subject: Acceptance of State of California Office of Traffic Safety Grants [Resolution; Agreement] (530.05)**

Recommendation: That Council:

- A. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Amending Resolution No. 25-066, Adopting the Budget for Fiscal Year 2026, to Approve an Increase of Revenue and Expenditure Appropriations in Fiscal Year 2026 in the Police Department Miscellaneous Grants Fund Budget in the Amount of \$135,796;
- B. Accept the State of California, Office of Traffic Safety Grants in the amount of \$135,796 and authorize the Chief of Police to execute the grant agreements; and
- C. Increase revenue and expenditure appropriations by \$135,796 in the Police Department Miscellaneous Grants Fund for Fiscal Year 2026 for the Selective Traffic Enforcement and the Pedestrian and Bicycle Safety Program grants.

Documents:

- November 18, 2025, report from the Police Chief.
- Proposed Resolution.

Speakers:

- Members of the Public: Barry Remis

Motion:

Councilmembers Harmon/Santamaria to approve the staff recommendation; Resolution No. 25-123; Agreement No. 28,815; 28,816.

Vote:

Unanimous roll call vote (Absent: Councilmember Jordan, Mayor Rowse).

**12. Subject: Selection of Interim Service Provider for Referral-Based Emergency Shelter Services at 816 Cacique Street [Resolution; Agreement] (660.04)**

Recommendation: That Council:

- A. Authorize the City Administrator to execute an Agreement with Mercy House Living Centers to provide interim referral-based emergency shelter services at People Assisting the Homeless (PATH) located at 816 Cacique Street in Santa Barbara, subject to approval as to form by the City Attorney; and
- B. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Amending Resolution No. 25-066, Adopting the Budget for Fiscal Year 2026, to Approve an Allocation in the Fiscal Year 2026 Expenditure Appropriations in the Flexible Housing Fund in the Amount of \$750,000 to Fund an Agreement with an Interim Service Provider for Emergency Shelter Services.

Documents:

- November 18, 2025, report from the City Administrator.
- Proposed Resolution.

Speakers:

- Staff: Deputy City Administrator Anthony Valdez; Senior Assistant to the City Administrator Barbara Andersen
- Members of the Public: Liz Adams, Natasha Torodovic.

Motion:

Councilmembers Harmon/Santamaria to approve the staff recommendation; Resolution No. 25-126; Agreement No. 28,810.

Vote:

Unanimous roll call vote (Absent: Councilmember Jordan, Mayor Rowse).

**13. Subject: First Amendment to Professional Services Agreement for an Extension of The Loop Shuttle Program on State Street with SWEEP Inc. [Resolution, Agreement] (510.01)**

Recommendation: That Council:

- A. Authorizes the City Administrator to execute a first amendment to increase the amount of Santa Barbara City Agreement No. 22500235 with SWEEP, Inc., by \$193,800, for a total contract amount of \$293,430 for transportation services from Cabrillo to Sola Street along State Street with four carts, including two Americans with Disabilities (ADA)-compliant carts, operating from 12pm – 7pm on Thursday through Sunday as described in revised scope of services attached to the First Amendment; and
- B. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Amending Resolution No. 25-066, Adopting the Budget for Fiscal Year 2026, for Professional Services for an Extension of The Loop Shuttle Program on State Street.

Documents:

- November 18, 2025, report from the City Administrator.
- Proposed Resolution.

Speakers:

- Members of the Public: Barry Remis, Robin Elander.

Motion:

Councilmembers Harmon/Santamaria to approve the staff recommendation; Resolution No. 25-127; Agreement No. 28,811.

Vote:

Unanimous roll call vote (Absent: Councilmember Jordan, Mayor Rowse).

**18. Subject: First Amendment to City Administrator Employment Agreement [Agreement] (170.01)**

Recommendation: That Council approve and authorize the Mayor to execute the First Amendment to the Employment Agreement with City Administrator Kelly McAdoo to (1) provide a 3.3% salary adjustment consistent with the most recent Consumer Price Index (CPI) increase; (2) authorize a City contribution of \$2,000 per month (\$24,000 annually) to a deferred compensation plan (457, 401(a), or 414(h)(2)). Approval of this First Amendment updates the City Administrator's compensation to maintain internal equity among executive positions and provide a deferred compensation contribution consistent with comparable executive positions within the organization.

**Documents:**

- November 18, 2025, report from the City Administrator.

**Speakers:**

- Members of the Public: Ana.

**Motion:**

Councilmembers Harmon/Gutierrez to approve the staff recommendation; Agreement No. 28.484.1.

**Vote:**

Majority roll call vote (Abstain: Councilmember Santamaria; Absent: Councilmember Jordan, Mayor Rowse).

**21. Subject: Memorandum of Understanding with Vector Management District of Santa Barbara County at Santa Barbara Airport [Agreement] (560.01)**

Recommendation: That Council:

- A. Authorize the City's General Services Manager to issue a Purchase Order to the Mosquito and Vector Management District of Santa Barbara County (District) in the amount of \$130,686 pursuant to the Sole Source provisions of the Santa Barbara Municipal Code Section 4.52.070(K) for mosquito monitoring and control services at the Airport;
- B. Authorize the City's General Services Manager to issue Purchase Orders and Change Orders to the District for four subsequent fiscal years for mosquito monitoring and control services, in amounts not to exceed the annual appropriated budget for the program as approved by City Council; and
- C. Authorize the Airport Director to execute a Memorandum of Understanding between the City of Santa Barbara and the District describing mosquito monitoring and control services at the Airport.

Documents:

- November 18, 2025, report from the Airport Director.

Speakers:

- Members of the Public: Brian Cabrera

Motion:

Councilmembers Harmon/Santamaria to approve the staff recommendation; Agreement No. 28,813.

Vote:

Unanimous roll call vote (Absent: Councilmember Jordan, Mayor Rowse).

## CITY COUNCIL ADMINISTRATIVE AND ATTORNEY REPORTS

### PUBLIC HEARING

#### COMMUNITY DEVELOPMENT DEPARTMENT

**26. Subject: 2025 California Building and Fire Codes Adoption [Ordinance Introduction] (610.01)**

Recommendation: That Council:

- A. Introduce and subsequently adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Amending Chapter 22.04 of the Municipal Code and Adopting by Reference the 2025 Edition of the California Building Code, Volumes 1 and 2; the 2025 Edition of the California Residential Code; the 2025 Edition of the California Wildland-Urban Interface Code; the 2025 Edition of the California Electrical Code; the 2025 Edition of the California Mechanical Code; the 2025 Edition of the California Plumbing Code; the 2025 Edition of the California Energy Code; the 2025 Edition of the California Historical Building Code; the 2025 Edition of the California Existing Buildings Code; the 2025 Edition of the California Green Building Standards Code; the 2025 Edition of the California Referenced Standards Code; and the 2024 International Property Maintenance Code; Adopting Local Revision to Those Codes; and Repealing Ordinance Number 6093; and
- B. Introduce and subsequently adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Amending Chapter 8.04 of the Municipal Code and Adopting by Reference the 2024 International Fire Code, Including Appendix Chapter 4 and Appendices B, BB, C, CC, and H of that Code; the 2025 Edition of the California Wildland-Urban Interface Code, and the 2025 California Fire Code with Local Amendments to Both Codes.

Mayor Pro Tem Friedman opened the Public Hearing at 3:32 p.m.

Documents:

- November 18, 2025, report from the Community Development Director and the Fire Chief.
- PowerPoint presentation prepared and made by Staff.
- Proposed Ordinance.

Speakers:

- Staff: Fire Marshal Ryan DiGiulio; Building Official Christina Dye.
- Members of the Public: None.

**26. Subject: 2025 California Building and Fire Codes Adoption [Ordinance Introduction] (610.01) (CONT'D)**

Mayor Pro Tem Friedman closed the Public Hearing at 3:41 p.m.

**Motion:**

Councilmembers Gutierrez/Harmon to approve the recommendations as made by staff.

**Vote:**

Unanimous roll call vote (Absent: Councilmember Mike Jordan, Mayor Randy Rowse).

**COUNCIL AND STAFF COMMUNICATIONS**

**COUNCILMEMBER COMMITTEE ASSIGNMENT REPORTS & ENGAGEMENTS**

- Councilmember Friedman attended the following meetings or events: 1. Community Environmental Panel for Youth with Councilmembers Sneddon and Gutierrez; 2. Veterans Day annual event with Councilmember Gutierrez and Mayor Rowse; 3. Heal the Ocean Annual Wrap-up event; 4. Reception for new library director Brandon Beaudette.
- Councilmember Gutierrez attended the following meetings or events: 1. Sister Cities trips to China and Japan and received positive comments regarding Administrator McAdoo on the trip;
- Councilmember Sneddon attended the following meetings or events: 1. Community Environmental Council for Youth; Riviera Association meeting; 3. Sierra Club meeting; 4. Cal Poly Planning Students Open House; 5. Cachuma Operation and Management Board meeting; 6. Eastside Neighborhood Group meeting with Councilmember Santamaria; 7. Happy birthday to Helene Schneider.

**PUBLIC COMMENT (IF NECESSARY)**

No one wished to speak.

**ADJOURNMENT**

Mayor Pro Tempore Friedman adjourned the meeting at 3:47 p.m.

Approved and adopted by the City Council of the City of Santa Barbara on December 16, 2025.

SANTA BARBARA CITY COUNCIL

SANTA BARBARA  
CITY CLERK'S OFFICE



ERIC FRIEDMAN  
MAYOR PRO TEMPORE

ATTEST:



SARAH GORMAN  
CITY CLERK SERVICES MANAGER