



**CITY OF SANTA BARBARA
CITY COUNCIL MINUTES**

**SPECIAL MEETING
April 23, 2012
COUNCIL CHAMBER, 735 ANACAPA STREET**

CALL TO ORDER

Mayor Helene Schneider called the meeting to order at 1:32 p.m.

PLEDGE OF ALLEGIANCE

Mayor Schneider.

ROLL CALL

Councilmembers present: Frank Hotchkiss, Grant House, Cathy Murillo, Randy Rowse, Bendy White, Mayor Schneider.

Councilmembers absent: Dale Francisco.

Staff present: City Administrator James L. Armstrong, City Attorney Stephen P. Wiley, Deputy City Clerk Brenda Alcazar.

PUBLIC COMMENT

No one wished to speak.

NOTICES

The City Clerk has on Thursday, April 19, 2012, posted this agenda in the Office of the City Clerk, on the City Hall Public Notice Board on the outside balcony of City Hall, and on the Internet.

CITY COUNCIL ADMINISTRATIVE AND ATTORNEY REPORTS

FINANCE DEPARTMENT

Subject: Proposed Operating And Capital Budget For Fiscal Year 2013 (230.05)

Recommendation: That Council hear presentations from the General Fund administrative departments on their proposed budgets for Fiscal Year 2013.

(Cont'd)

Proposed Operating And Capital Budget For Fiscal Year 2013 (Cont'd)

Documents:

- April 23, 2012, report from the Finance Director.
- April 23, 2012, PowerPoint presentations prepared and made by Staff.
- Recommended Budget for Fiscal Year 2013, submitted by the Finance Director.
- Affidavit of Publication.

Public Comment Opened:

1:33 p.m.

Speakers:

Staff: City Administrator James Armstrong, Finance Director Robert Samario, Risk Manager Mark Howard, Assistant City Administrator/Administrative Services Director Marcelo Lopez, Human Resources Manager Barbara Barker, Information Systems Manager Tom Doolittle, Assistant to the City Administrator Nina Johnson, City TV Production Supervisor Tony Ruggeri, City Attorney Stephen Wiley.

Discussion:

City Administrator James Armstrong said that this is the first of several budget work sessions to review departmental budgets. He also said that this budget represents the second year of a two-year financial plan, and therefore the departments' presentations will consist of an overview of department operations and proposed changes to the second year of the financial plan.

Finance Director Robert Samario presented an overview of the Finance Department's organization and a summary of its budget by fund. He also reviewed appropriations and revenues for Fiscal Years 2011 - 2013, and the number of staff positions during this period. He then presented the proposed budget changes for Fiscal Year 2013, including changes to revenues and fees, impacts of the elimination of furloughs and key changes to performance plans. He also presented proposed changes to the Community Promotions Program. Risk Manager Mark Howard made a presentation on the Self Insurance Fund and proposed changes to it.

Assistant City Administrator/Administrative Services Director Marcelo Lopez provided an overview of the Department, including its divisions, programs, funds and staffing levels. Human Services Manager Barbara Barker presented the proposed budgets for the City Clerk's Office and Human Resources Divisions and stated that no major changes are proposed. She also spoke about the key objectives for each division. Information Systems Manager Tom Doolittle presented a financial overview of the Internal Service Fund, including proposed changes from Fiscal Year 2012 and key objectives.

(Cont'd)

Proposed Operating And Capital Budget For Fiscal Year 2013 (Cont'd)

Discussion (Cont'd):

Assistant to the City Administrator Nina Johnson made presentations on the proposed Fiscal Year 2013 budgets for the City Administrator's Office and the Mayor and Council Office, including significant revenue changes.

City Attorney Stephen Wiley spoke about the City Attorney's Office Mission Statement, reviewed the Department's organization chart and its revenues and expenditures for Fiscal Years 2011 to 2013, and presented its proposed budget, staffing and program changes. Staff responded to the Councilmembers' questions.


By consensus, the public hearing was continued to April 26, 2012, at 2:00 p.m.

ADJOURNMENT

Mayor Schneider adjourned the meeting at 4:09 p.m.

SANTA BARBARA CITY COUNCIL

SANTA BARBARA
CITY CLERK'S OFFICE



HELENE SCHNEIDER
MAYOR

ATTEST:



BRENDA ALCAZAR, CMC
DEPUTY CITY CLERK