



CITY OF SANTA BARBARA CITY COUNCIL MINUTES

REGULAR MEETING MAY 21, 2024 COUNCIL CHAMBERS, 735 ANACAPA STREET

CALL TO ORDER

Mayor Randy Rowse called the meeting to order at 2:00 p.m. (The Finance Committee met at 12:00 p.m. The Ordinance Committee, which ordinarily meets at 12:00 p.m., did not meet on this day.)

PLEDGE OF ALLEGIANCE

Mayor Rowse.

ROLL CALL

Councilmembers present: Eric Friedman, Alejandra Gutierrez, Oscar Gutierrez, Meagan Harmon, Mike Jordan, Kristen W. Sneddon, Mayor Randy Rowse.

Councilmembers absent: None.

Staff present: City Administrator Kelly McAdoo, City Attorney Sarah J. Knecht, City Clerk Services Manager Sarah Gorman.

CEREMONIAL ITEMS

1. Subject: National Public Works Week May 19-25, 2024 (120.04)

Action: Mayor Rowse presented the proclamation to Cliff Maurer, Chelsey Swanson, and Thomas Flentie.

CHANGES TO THE AGENDA

There were no changes to the agenda.

CONSENT CALENDAR (Item Nos. 2,3,5,7-11)

The titles of the Ordinances and Resolutions were read.

Motion:

Councilmembers A. Gutierrez/Friedman to approve the consent calendar except items 4, 6, and 12.

Vote:

Unanimous roll call vote.

2. Subject: Minutes (000.00)

Recommendation: That Council waive reading and approve the minutes for the special meetings of January 22, 2024, January 23, 2024, and January 30, 2024; and the regular meetings of January 23, 2024, January 30, 2024, and April 30, 2024.

Action: Approved the recommendation.

3. Subject: Correction of Inadvertent Codification Errors Regarding Just Cause Tenant Protection, and Street Improvement and Permitting Requirements [Ordinance Adoption] (160.01)

Recommendation: That Council adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Correcting Inadvertent Codification Errors Relating to Ordinance No. 6139 Regarding Just Cause Tenant Protection, and Ordinance No. 6143 Regarding Street Improvement and Permitting Requirements.

Action: Approved the recommendation; Ordinance No. 6153.

5. Subject: Records Destruction for the Waterfront Department [Resolution] (570.03)

Recommendation: That Council adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Relating to the Destruction of Records Held by the Waterfront Department in the Harbor Operations and Business Divisions.

Action: Approved the recommendation; Resolution No. 24-050 (May 21, 2024, report from the Waterfront Director; proposed Resolution).

7. Subject: California Encampment Resolution Fund Subrecipient Agreement with County of Santa Barbara [Resolution; Agreement] (660.04)

Recommendation: That Council:

- A. Authorize the Community Development Director to execute a subrecipient agreement between the County of Santa Barbara and the City of Santa Barbara to receive \$1,488,820 in California Encampment Resolution Funds (CERF) made available by the State of California; and

- B. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Amending Resolution No. 23-076 Adopting the Budget for Fiscal Year 2024, to Approve an Increase in Fiscal Year 2024 Revenue Appropriation and Expenditure Appropriation in the Community Development Miscellaneous Grants Fund in the Amount of \$1,488,820 Funded by a California Encampment Resolution Funds (CERF) Grant.

Action: Approved the recommendation; Resolution No. 24-052; Agreement No. 28,486 (May 21, 2024, report from the Community Development Director; proposed Resolution).

8. Subject: April 2024 Investment Report (260.02)

Recommendation: That Council accept the April 2024 Investment Report.

Action: Approved the recommendation (May 21, 2024, report from the Finance Director).

9. Subject: Cachuma Conservation Release Board Fiscal Year 2025 Budget Ratification (540.03)

Recommendation: That Council ratify the Cachuma Conservation Release Board's Fiscal Year 2025 Budget, with the City's proportional share not to exceed \$588,263.

Action: Approved the recommendation (May 21, 2024, report from the Public Works Director).

10. Subject: Increase of Purchase Order for Pilot Control Lighting Upgrade at Santa Barbara Airport (560.04)

Recommendation: That Council authorize the Airport Director to increase Purchase Order No. 32401240 with ADB Safegate Americas, LLC, in the amount of \$13,096, to approve expenditures for extra work for the Pilot Control Lighting Upgrade at Santa Barbara Airport, and approve additional expenditures up to \$11,097 to cover any cost increases resulting from additional work, for a total project expenditure authority of \$122,068.

Action: Approved the recommendation (May 21, 2024, report from the Airport Director).

11. Subject: Best Interest Waiver with UtiliQuest for Water and Wastewater Utility Locating and Marking Services (540.01)

Recommendation: That Council:

- A. Waive the formal bid procedures as authorized by Santa Barbara Municipal Code 4.52.070(L & K);
- B. Authorize the General Services Manager to issue annual purchase orders to UtiliQuest, LLC, for underground utility locating and marking services for Water Distribution for a base amount of \$280,085, and for Wastewater Collections for a base amount of \$197,676 for services in Fiscal Year 2025, and authorize the Public Works Director to approve extra services for up to an additional ten percent for each;
- C. Authorize the General Services Manager to issue annual purchase orders to UtiliQuest, LLC, for underground utility locating and marking services for Water Distribution and Wastewater Collections, respectively for four subsequent years beginning in Fiscal Year 2026 at a 2% annual increase over the amount authorized for each in the prior year, and authorize the Public Works Director to approve extra services annually up to an additional ten percent for each; and
- D. To align this purchase order with the fiscal year, authorize covering the costs to complete Fiscal Year 2024, in an amount not to exceed \$42,300 for Water Distribution and \$17,700 for Wastewater Collections. These services will be rendered between May 21, 2024, through June 30, 2028, in amounts not to exceed the amount set aside for this purpose in the budget adopted by Council in subsequent fiscal years.

Action: Approved the recommendations (May 21, 2024, report from the Public Works Director).

REPORT FROM THE FINANCE COMMITTEE

Finance Committee Vice Chair Friedman reported that Finance Committee recommended approval of the loan to Housing Authority for \$5,000,000 for development of property located at 200 North La Cumbre Road; recommended that City Council approve the proposed Third-Quarter adjustments; and adopt a Resolution to amend the established salary for positions as listed and to establish classifications listed.

PUBLIC COMMENT

Members of the Public: Rick Hansen; Brian Munoz; Stephen Price; Amber Asher; Stanley Tzankov; Iken Pottkotter; Scott Burns; Aron Ashland; Loy Beardsmore.

PULLED CONSENT ITEMS

- 4. **Subject: Increase the City Administrator's Contracting Authority and Increase the Competitive Threshold for the Purchase of Goods and Services [Ordinance Adoption] (340.02)**

Recommendation: That Council adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Amending the Santa Barbara Municipal Code Sections 4.52.060 and 4.52.070 to Update Monetary Thresholds and Adding Section 4.52.072 to Authorize Best Value Competitive Contracting for Goods and Services.

Motion:

Councilmembers Harmon / A. Gutierrez to approve the recommended action, with the following typo corrections: Section 4.52.060.B.2 from "Purchases over \$100,000 and up to \$100,000" to "Purchases over \$10,000 and up to \$100,000." and changing "\$100.000 to \$100,000"; Ordinance No. 6154.

Vote:

Unanimous roll call vote.

6. Subject: Fiscal Year 2024 Third-Quarter Review [Resolution]

Recommendation: That Council:

- A. Receive a report from staff on the status of revenues and expenditures in relation to budget for the nine months ended March 31, 2024;
- B. Accept the Fiscal Year (FY) 2024 Interim Financial Statements for the nine months ended March 31, 2024;
- C. Approve proposed Third-Quarter (Q3) adjustments to FY2024 revenue and expenditure appropriations as detailed in the attached schedule of Proposed Q3 adjustments; and
- D. Adopt a Resolution of the Council of the City of Santa Barbara Amending Resolution 23-081, the Position Salary Control Resolution for Fiscal Year 2024, to Amend the Established Salary for Positions as Listed and to Establish Classifications Listed.

Councilmember Friedman announced that he was recusing himself from consideration of the item because he is a Disney shareholder.

Motion:

Councilmembers Harmon / Jordan to approve the recommended actions; Resolution No. 24-051.

Vote:

Unanimous roll call vote (Abstain: Councilmember Friedman.)

CONSENT PUBLIC HEARING

12. **Subject: Renewal of Levy for Fiscal Year 2025 for the Wildland Fire Suppression Assessment District [Resolution] (520.03)**

Recommendation: That Council adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Declaring its Intention to Continue Vegetation Road Clearance, Implementation of a Defensible Space Inspection and Assistance Program, and Implementation of a Vegetation Management Program Within the Foothill and Extreme Foothill Zones; Declaring the Work to be of More Than General or Ordinary Benefit and Describing the District to be Assessed to Pay the Costs and Expenses Thereof; Approving the Updated Engineer's Report; Confirming Diagram and Assessment; and Ordering Continuation of the Wildland Fire Suppression Assessment District for Fiscal Year 2025.

Public Hearing opened: 2:39 p.m.

The title of the Resolution was read.

Documents:

- May 21, 2024, report from the Fire Chief.
- Proposed Resolution.

Speakers:

- Staff: None.
- Members of the Public: Loy Beardsmore.

Public Hearing closed: 2:42 p.m.

Motion:

Councilmembers Sneddon/O. Gutierrez to approve the recommended action; Resolution No 24-053.

Vote:

Unanimous roll call vote.

COUNCILMEMBER COMMITTEE ASSIGNMENT REPORTS

- Councilmember Friedman attended the following meeting or event: 1. BEACON meeting.
- Councilmember Sneddon attended the following meeting or event: 1. Water Commission meeting; 2. COMB meeting.

CITY COUNCIL ADMINISTRATIVE AND ATTORNEY REPORTS

FINANCE DEPARTMENT

13. Subject: Fiscal Year 2025 Recommended Enterprise, Internal Service and Special Revenue Funds Operating and Capital Budget (230.05)

Recommendation: That Council hear a presentation from the Enterprise Fund and Internal Service Fund Departments, Enterprise and Internal Service Fund Capital Expenditures, and Special Funds regarding their Fiscal Year 2025 Recommended Budget.

Documents:

- May 21, 2024, report from the Finance Director.
- PowerPoint presentation prepared and made by staff.

Speakers:

- Staff: Finance Director Keith DeMartini; Assistant Finance Director Lyndsay Maas; Budget Manager Natalija Glusac; Administrative Analyst Jordan Needle; Finance Analyst Kat Valencia; Information Technology Director Justin Cure; Public Works Director Cliff Maurer; Risk Manager Mark Howard; Parks and Recreation Business Manager Tina Nelson; Sustainability and Resilience Director Alelia Parenteau; Public Works Manager Sarah Clark; Parking Supervisor Meghan Salas; Downtown Plaza Parking Manager Ed France; Water Resources Manager Joshua Haggmark; Waterfront Director Michael Wiltshire; Business Manager James Hamilton; Housing and Human Services Manager Laura Dubbels; Senior Assistant to the City Administrator's Office Brandon Beaudette.
- Members of the Public: Lee Heller.

RECESS

4:31 p.m. – 4:46 p.m.

Discussion:

- Discussion topics included internal services fund budgets, enterprise funds budgets, and special and other funds. Councilmembers' questions were answered.

COUNCIL AND STAFF COMMUNICATIONS

COUNCILMEMBER ENGAGEMENTS

- Councilmember Friedman attended the following meeting or event: Hispanic Chamber of Commerce Annual Gala, Standing Together to End Sexual Assault (STESA) 50th Anniversary Fundraiser, Family Service Agency Fundraiser, Santa Barbara Outrigger Canoe Club.
- Councilmember A. Gutierrez attended the following meeting or event: 1. STESA 50th Anniversary Fundraiser; 2. One805 Fundraiser; 3. Hispanic Chamber of Commerce Annual Gala.
- Councilmember O. Gutierrez attended the following meeting or event: 1. Peace Officer Memorial; 3. Summer Solstice Fundraiser; 4. Downtown SB Arts and Wine Tour; 5. Hispanic Chamber of Commerce Gala; 6. STESA 50th Anniversary Fundraiser; 7. Cyclemania; 8. Family Service Agency Fundraiser; 9. Santa Barbara Youth Council; 10. Westside neighborhood cleanup; 11. State Street neighborhood cleanup.
- Councilmember Sneddon attended the following meeting or event: 1. Peace Officer Memorial; 2. Santa Barbara City College graduation; 3. Wildfire Evacuation and Survivability workshop; 4. Riviera Spring Annual Meeting.

PUBLIC COMMENT (IF NECESSARY)

No one wished to speak.

ADJOURNMENT

Mayor Rowse adjourned the meeting at 6:20 p.m.

Approved and adopted by the City Council of the City of Santa Barbara on June 11, 2024.

SANTA BARBARA CITY COUNCIL

SANTA BARBARA
CITY CLERK'S OFFICE



RANDY ROWSE
MAYOR

ATTEST:



SARAH GORMAN
CITY CLERK SERVICES MANAGER