



CITY OF SANTA BARBARA CITY COUNCIL MINUTES

**REGULAR MEETING
DECEMBER 13, 2022**

**COUNCIL CHAMBERS, CITY HALL, 735 ANACAPA STREET;
320-A WEST ORTEGA STREET, SANTA BARBARA, CA 93101**

CALL TO ORDER

Mayor Randy Rowse called the meeting to order at 2:00 p.m. (The Ordinance Committee met at 12:30 p.m. The Finance Committee, which normally meets at 12:30 p.m., did not meet on this day.)

PLEDGE OF ALLEGIANCE

Mayor Rowse.

ROLL CALL

Councilmembers present: Eric Friedman, Alejandra Gutierrez (2:07 p.m.), Oscar Gutierrez, Meagan Harmon, Mike Jordan, Kristen W. Sneddon, Mayor Rowse.

Councilmembers absent: None.

Staff present: City Administrator Rebecca Bjork, Acting City Attorney Sarah Knecht, City Clerk Services Manager Sarah Gorman.

Mayor Rowse announced that in closed session the Council unanimously voted (with Councilmember A. Gutierrez absent) to appoint Sarah Knecht as City Attorney. City Attorney Knecht made remarks.

CHANGES TO THE AGENDA

PUBLIC COMMENT

Members of the Public: Brad Smith; Aron Ashland

CONSENT CALENDAR (Items 1 – 17)

The titles of the Resolutions and Ordinances were read.

Motion:

Councilmembers A. Gutierrez/Harmon to approve the Consent Calendar as recommended.

Vote:

Unanimous roll call vote.

1. **Subject: Lease Agreement for Office Space for the Sustainability and Resilience Department at 801 Garden Street [Ordinance Adoption; Agreement] (330.04)**

Recommendation: That Council adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Authorizing the Sustainability and Resilience Director to Execute an Office Lease Agreement with Hayes Property Management, for the Property Located at 801 Garden Street, Suite 200, Commencing Upon the Effective Date of the Lease Agreement, January 16, 2023.

Action: Approved the recommendation; Ordinance No. 6096; Agreement No. 28,226.

2. **Subject: Establishment of a Standing Finance Committee [Ordinance Introduction] (210.01)**

Recommendation: That Council introduce and subsequently adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Amending the Santa Barbara Municipal Code to Add Chapter 2.06 to Establish a Standing Finance Committee and Rescind Resolution No. 94-130.

Action: Approved the recommendation; Proposed Ordinance; (December 13, 2022 Council Agenda Report and any attachments).

3. **Subject: Ordinance Committee Process Revisions [Ordinance Introduction] (120.03)**

Recommendation: That Council introduce and subsequently adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Amending Chapter 2.05 of the Municipal Code Pertaining to the Powers and Duties of the Ordinance Committee.

Action: Approved the recommendation; Proposed Ordinance; (December 13, 2022 Council Agenda Report and any attachments).

4. **Subject: Amendment to Position Salary Control Resolution 22-064 with Updates to Classification and Compensation for Certain Positions [Resolution] (410.06)**

Recommendation: That Council adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Amending Resolution 22-064, the Position Salary Control Resolution for Fiscal Year 2023, to Amend the Established Salary for Positions Listed and to Establish the Assistant Police Chief and Police Administrative Manager Job Classifications, with Effective Dates as Listed.

Action: Approved the recommendation; Resolution No. 22-127 (December 13, 2022 Council Agenda Report and any attachments).

5. Subject: Resolution of Intention to Modify the Management District Plan of the Santa Barbara South Coast Tourism Business Improvement District [Resolution] (610.04)

Recommendation: That Council adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Declaring Its Intention to Modify the Existing Santa Barbara South Coast Tourism Business Improvement District.

Action: Approved the recommendation; Resolution No. 22-128 (December 13, 2022 Council Agenda Report and any attachments).

6. Subject: Establishing Customer Facility Charge for Rental Car Contracts at the Santa Barbara Airport [Resolution] (560.01)

Recommendation: That Council adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Approving Establishment of a Customer Facility Charge to be Imposed by and Collected by Airport Rental Car Companies to be Used to Proportionately Reimburse Capital Expenditures for Southfield Redevelopment Project and Finance, Design, and Construction of the Airport Parking Structure.

Action: Approved the recommendation; Resolution No. 22-129 (December 13, 2022 Council Agenda Report and any attachments).

7. Subject: Records Destruction for Airport Department [Resolution] (160.06)

Recommendation: That Council adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Relating to the Destruction of Records Held by the Airport Department in the Operations Division.

Action: Approved the recommendation; Resolution No. 22-130 (December 13, 2022 Council Agenda Report and any attachments).

8. Subject: Statement of Investment Policy and Delegation of Investment Authority for Calendar Year 2023 [Resolution] (260.01)

Recommendation: That Council adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Adopting the Investment Policy for the City and Rescinding Resolution No. 21-084.

Action: Approved the recommendation; Resolution No. 22-131 (December 13, 2022 Council Agenda Report and any attachments).

9. Subject: Acceptance of Parma Park Trust Funds for the Sustainable Trails Project [Resolution] (570.05)

Recommendation: That Council adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Amending Resolution No. 22-059, Adopting the Budget for Fiscal Year 2023, to increase appropriations and estimated revenues by \$94,541 in the Parks and Recreation Department Fiscal Year 2023 Miscellaneous Grants Fund for Phase 1 through 3 of the Sustainable Trails Project.

Action: Approved the recommendation; Resolution No. 22-132 (December 13, 2022 Council Agenda Report and any attachments).

10. Subject: Santa Barbara Airport Master Drainage Plan Update [Resolution; Agreement] (560.04)

Recommendation: That Council:

- A. Authorize the Airport to execute a City Professional Services Agreement with Mead and Hunt Inc. in the amount of \$312,361, for planning services to update the 2001 Santa Barbara Airport Master Drainage Plan and authorize the Airport Director to amend the Agreement and approve expenditures of up to \$31,236 for extra services that may result from necessary changes in the scope of work for a total of \$343,597; and
- B. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Amending Resolution No. 22-059, Adopting the Budget for Fiscal Year 2023, to appropriate funds for professional services contract for Santa Barbara Airport Master Drainage Plan.

Action: Approved the recommendation; Resolution No. 22-133; Agreement No. 28,227; (December 13, 2022 Council Agenda Report and any attachments).

11. Subject: Utility Users Tax Management and Audit Services [Agreement] (210.01)

Recommendation: That Council authorize the Finance Director to execute an agreement with MuniServices, LLC, to provide Utility Users Tax management and audit services for a term of three years, with two optional one-year extensions.

Action: Approved the recommendation; Agreement No. 28,228 (December 13, 2022 Council Agenda Report and any attachments).

12. Subject: Approval of Final Subdivision Actions for Residential and Commercial Condos at 412, 414A, and 414B Anacapa Street [Agreements] (640.08)

Recommendation: That Council approve and authorize the City Administrator to execute and record Parcel Map Numbers 20,837; 20,838; and 20,839 and standard agreements relating to the approval of one residential unit and one commercial unit on each lot at the subject addresses.

Action: Approved the recommendation; Agreement No. 28,229; Agreement No. 28,230; Agreement No. 28,231; (December 13, 2022 Council Agenda Report and any attachments).

13. Subject: City Attorney Employment Agreement [Agreement] (450.01)

Recommendation: That Council approve and authorize the Mayor to execute, an employment agreement with Sarah Knecht to serve as the permanent City Attorney effective December 17, 2022.

Action: Approved the recommendation; Agreement No. 28,232; (December 13, 2022 Council Agenda Report and any attachments).

14. Subject: Approval of Benefit Plans Effective January 1, 2023 (430.06)

Recommendation: That Council:

- A. Approve the renewal rates for the CalPERS Health Plans; Delta Dental Plans; Vision Service Plans; Employee Assistance Program (EAP); Health and Dependent Care Flexible Spending Accounts (FSA) benefits, and the Hartford Term Life and Disability Insurance Plans; and
- B. Authorize the City Administrator to execute any necessary contracts or any amendments to agreements or contracts.

Action: Approved the recommendations; (December 13, 2022 Council Agenda Report and any attachments).

15. Subject: Fiscal Year 2023 Interim Financial Statements for the Four Months Ended October 31, 2022 (250.02)

Recommendation: That Council accept the Fiscal Year 2023 Interim Financial Statements for the four months ended October 31, 2022.

Action: Approved the recommendations; (December 13, 2022 Council Agenda Report and any attachments).

16. Subject: Update on Implementation of Small Wireless Facility Ordinance

Recommendation: That Council receive an update on the status of the implementation of the Small Wireless Facility Ordinance (Municipal Code Chapter 9.170) and application activity.

Action: Approved the recommendation; (December 13, 2022 Council Agenda Report and any attachments).

17. Subject: Special Recruitment for City Advisory Groups, Planning Commission and Other Commissions, if needed

Recommendation: That Council:

- A. Authorize and direct the City Clerk's office to accept applications through January 9, 2023 at 5:00 p.m. to fill vacancies on Boards and Commissions;
- B. Direct scheduling of City Council interviews of applicants for vacancies on Tuesday, January 24, 2023; and
- C. Direct scheduling of City Council appointments to fill the vacancies on Tuesday, January 31, 2023.

This concluded the Consent Calendar.

REPORT FROM THE ORDINANCE COMMITTEE

Ordinance Committee Chair Sneddon reported that the Ordinance Committee considered the proposed Municipal Code Amendments pertaining to the Santa Barbara Arts and Crafts Show; Council will consider the amendments.

CITY COUNCIL ADMINISTRATIVE AND ATTORNEY REPORTS

CITY ADMINISTRATOR

18. Subject: Annual Presentation from Visit Santa Barbara

Recommendation: That Council receive a presentation from Visit Santa Barbara.

Documents:

- December 13, 2022 Council Agenda Report and any attachments
- PowerPoint Presentation prepared and made by Santa Barbara County

Speakers:

- Staff: Senior Assistant to the City Administrator Brandon Beaudette.
- Visit Santa Barbara: Kathy Janega-Dykes.
- Members of the Public: Lee Heller.

Discussion:

- Councilmembers' questions were answered.

MAYOR AND COUNCIL REPORTS

19. Subject: Appointments to the Fire and Police Commission (140.05)

Recommendation: That Council:

- End the terms of service for current members of the Fire and Police Commission as of December 13, 2022; and
- Appoint five new members to the Fire and Police Commission with two members serving until December 31, 2024, and three members serving until December 31, 2026.

Documents:

- December 13, 2022 Council Agenda Report and any attachments
- PowerPoint Presentation prepared and made by Santa Barbara County

Speakers:

- Staff: Deputy City Clerk Niko Lopez.
- Members of the Public: None.

Discussion:

- Councilmembers' questions were answered.

Councilmember A. Gutierrez stated that she reviewed the recording of the applicant interviews.

Councilmember O. Gutierrez nominated Rodriguez, Zepeda, Dozer, Hill, and Herlinger.

Councilmember Sneddon additionally nominated Burns.

Councilmember A. Gutierrez additionally nominated Thyne and Hannah.

Councilmember Jordan additionally nominated Bishar and Trotter.

Votes for five Commission members:

Councilmember Friedman: Dozer, Rodriguez, Zepeda, Hill, Herlinger

Councilmember Sneddon: Burns, Dozer, Hill, Rodriguez, Zepeda

Councilmember Harmon: Rodriguez, Zepeda, Hill, Dozer, Herlinger

Councilmember O. Gutierrez: Dozer, Herlinger, Hill, Rodriguez, Zepeda

Councilmember Jordan: Rodriguez, Zepeda, Dozer, Hill, Herlinger

Councilmember A. Gutierrez: Dozer, Hannah, Rodriguez, Thyne, Zepeda

Mayor Rowse: Bishar, Burns, Dozer, Herlinger, Rodriguez

The following members were appointed to the Commission: Linda Esparza Dozer; Daniel Robert Herlinger; Gary Jon Hill; Lizzie Rodriguez; Ana Alicia Zepeda.

Councilmembers then voted for three persons to be appointed to the three seats for four year terms on the Commission.

Councilmember Sneddon: Dozer, Hill, Zepeda

Councilmember Harmon: Dozer, Rodriguez, Zepeda

Councilmember O. Gutierrez: Dozer, Rodriguez, Zepeda

Councilmember Jordan: Dozer, Hill, Herlinger

Councilmember A. Gutierrez: Dozer, Zepeda, Rodriguez

Councilmember Friedman: Dozer, Rodriguez, Zepeda

Mayor Rowse: Dozer, Herlinger, Hill

The following members were appointed to four year terms on the Commission: Linda Esparza Dozer; Lizzie Rodriguez; Ana Alicia Zepeda.

The following members were appointed to two year terms on the Commission: Daniel Robert Herlinger; Gary Jon Hill.

Motion:

Councilmembers Jordan/A. Gutierrez to approve recommendation A and make the appointments for recommendation B as voted above.

Vote:

Unanimous roll call vote.

COUNCIL AND STAFF COMMUNICATIONS

COUNCILMEMBER COMMITTEE ASSIGNMENT REPORTS

Councilmember Friedman reported on their attendance or made the following comment(s): 1. Cortona Point apartment grand opening; 2. State Street Design Workshop; 3. Santa Barbara Beautiful holiday party; 4. Milpas holiday parade; 5. Democratic Women event; 6. Walked 3rd Street Promenade in Santa Monica.

Councilmember O. Gutierrez reported on their attendance or made the following comment(s): 1. CBD store ribbon cutting; 2. Christmas parties for TV SB and Santa Barbara Historical Museum; 3. Walk on waterfront with SB Act, other community stakeholders and Mayor Rowse; 4. Meeting with Mayor Rowse, Jim Armstrong and Neighborhood clinic representatives; 5. Cortana Point grand opening; 6. SB Cast Christmas party; 6. State Street community design workshop; 8. Milpas holiday parade; 9. Parade of Lights; 10. Downtown Santa Barbara business mixer; 11. NAC meeting cancelled.

Councilmember Sneddon reported on their attendance or made the following comment(s): 1. Housing Crisis ad hoc committee; 2. SCE government advisory panel meeting; 3. Create State Street community meetings; 4. Parade of lights; 5. School Board meeting; 6. Democratic Women event.

PUBLIC COMMENT (IF NECESSARY)

ADJOURNMENT

Mayor Rowse adjourned the meeting at 3:18 p.m.

Approved and adopted by the City Council of the City of Santa Barbara on January 12, 2023.

SANTA BARBARA CITY COUNCIL

SANTA BARBARA
CITY CLERK'S OFFICE



RANDY ROWSE
MAYOR

ATTEST: 

SARAH GORMAN
CITY CLERK SERVICES MANAGER

